

Data Sheet

Type of call: Contract notice

Type of legislation: GEO no.34/2006

SECTION I: CONTRACTING AUTHORITY

I.1) NAME ADDRESS AND CONTACT POINT(S)

INSTITUTUL NATIONAL DE CERCETARE-DEZVOLTARE PENTRU GEOLOGIE SI GEOECOLOGIE MARINA GEOECOMAR (GEOECOMAR NATIONAL RESEARCH AND DEVELOPMENT INSTITUTE FOR MARINE GEOLOGY AND GEOECOLOGY)

Postal address: 23-25, Dimitrie Onciu St., sector 2, Locality: BUCHAREST, postal code: 024053, Romania, Contact point(s): FLORENTINA GHEORGHITA, Phone no. +40 212522594, Email: florentina@geocomar.ro, Fax: +40 212522594, web site (URL): www.geocomar.ro, link to buyer profile (URL): www.e-licitatie.ro

Number of days when details can be requested before the closing date for submitting bids/ applications: 5

I.2) CONTRACTING AUTHORITY TYPE AND MAIN ACTIVITY (MAIN ACTIVITIES)

national research and development institute

Activity (Activities)

Others: Research and experimental development on natural sciences and engineering

THE CONTRACTING AUTHORITY ACTS ON BEHALF OF OTHER CONTRACTING AUTHORITIES

No

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Name contract/competition/project date by contracting authority/contracting entity

Supply Agreement for magnetometer

II.1.2) Type of contract and place of works performance, product delivery or service supply

Supply Purchase

Main place of delivery: Romania, Bucharest, 23-25, Dimitrie Onciu St., sector 2

NUTS code: RO321 - Bucharest

II.1.3) The notice involves

A public procurement contract

II.1.5) Brief description of the contract or of the purchase/ purchases

purchase of magnetometer – acquisition of magnetometric system for land and sea geophysical investigations

II.1.6) CPV (Common Procurement Vocabulary) Classification

38260000-5 Magnetometer geophysical instruments (Rev.2)

II.1.7) The contract comes into the conditions of the agreement on public procurement contracts

No

II.1.8) Division in batches

No

II.1.9) Variants to be accepted

No

II.2) CONTRACT AMOUNT OR DOMAIN

11.2.1) Total amount or domain

One piece

Estimated value excluding VAT: 35,650.00 EUR

11.2.2) Options:

No

II.3) DURATION OF THE CONTRACT/ FRAMEWORK AGREEMENT/ SAD OR COMPLETION TERM

60 days from contract award/ issuing orders to commence services or works

II.4) ADJUSTMENTS TO CONTRACT PRICE

II.4.1) Adjustment to contract price

No

Data Sheet

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONTACT-RELATED CONDITIONS

III.1.1) Requested deposits and guarantees (as case)

III.1.1.a) Bid bond

Yes

Amount of bid bond: 713 Euro.

Setting up the bid bond for the procedure: bank transfer to the account RO95RNCB0073049976680001 opened with BCR Sector 2 or any other guarantee instrument legally issued by a banking company or by an insurance company, which shall be submitted in an original copy, valid for a period of 30 days since the established closing date for the submission of tenders.

The bid bond brought by the bidders whose bid did not win shall be returned by the contracting authority after signing the public procurement contract with the winning bidders, but not later than 3 working days since the expiry of offer validity.

The exchange rate considered for the conversion of the bid bond value that is created in another currency shall be the NBR exchange rate on the day of publishing the call for tenders in the electronic purchasing system.

III.1.1.b) Performance bond

No

III.1.2) Main financing and payment methods and/or referral to relevant dispositions

2007-2013 Romania-Bulgaria Cross-Border Cooperation Programme - project „Submarine Archaeological Heritage of the Western Black Sea Shelf - HERAS” - MIS-ETC Code:578

III.1.3) Legal form to be taken by the group of contract-winning economic operators

Joint venture as per art. 44 to GEO No. 34/2006 with subsequent changes and completions

III.1.4) Contract performance observes other special conditions

No

III.1.5) Applicable legislation

a) Government Emergency Ordinance no. 34/2006 regarding the award of public procurement contracts, public works concession contracts and services concession contracts, approved with changes and completions through Law no. 337/2006, with subsequent changes and completions;

b) Government Decision no. 925/2006 for the approval of the rules of implementation of the provisions referring to the assignment of public procurement contracts of Government Emergency Ordinance no. 34/2006 regarding the award of public procurement contracts, public works concession contracts and services concession contracts;

The Order of the President of The National Authority for Regulating and Monitoring of Public Procurement no. 314/2010;

The Order of the President of The National Authority for Regulating and Monitoring of Public Procurement no. 302/2011;

The Order of the President of The National Authority for Regulating and Monitoring of Public Procurement no. 509/2011;

Any other legislative acts regulating the field of public procurement.

www.anrmap.ro

III.2) PARTICIPATION CONDITIONS

III.2.1) Personal situation of economic operators, including requirements related to the registration in the trade registry or professional membership registration

III.2.1.a) Personal situation of the candidate or bidder

1. Local tax revenue certificate (debts to local budgets) issued by the Internal Revenue Service of the territorial and administrative division where the registered offices of the company are, showing that the bidder does not have outstanding debts for the month prior to the one of the closing date for submission of tenders. To the extent to which the issuing procedure for this certificate does not allow the confirmation of the situation of debts on the requested date, economic operators may submit an affidavit as per art.11 par. (4) to G. D. no.925/2006. The document shall be submitted in original copy or legible copy marked by „true copy”

2. Tax registration certificate issued by the tax administration body of the territorial and administrative division where the registered offices of the company are, showing that the bidder does not have outstanding debts for the month prior to the one of the closing date for submission of tenders. to the extent to which the issuing procedure for this certificate does not allow the confirmation of the situation of debts on the requested date, economic operators may submit an affidavit as per art.11 par. (4) to G. D. no.925/2006. The document shall be submitted in original copy or legible copy marked by „true copy”

3. Declaration of not falling under the provisions of art. 180 of GEO no. 34/2006, with subsequent changes and completions

4. Declaration of not falling under the provisions of art. 181 of GEO no. 34/2006, with subsequent changes and completions

5. Participation certificate with independent bid

6. Affidavit on not falling under the provisions of art.691 (conflict of interests avoidance) of G.E.O. no. 34/2006

Information regarding decision-makers in the contracting authority:

1. Gheorghe Oaie – General Manager

2. Ana Olteanu – Finance Manager

3. Jenica Bujini – Technical Coordinator

4. Aurica Spirache – Office for Public Procurements and Investments

Note: If in the country of origin or in the country where the bidder has its offices there are no legal provisions on affidavits, a declaration given before a notary, an administrative or legal authority or a professional association with such attributions, is accepted. Documents shall be submitted in Romanian or English.

III.2.1.b) Capacity of exercising the professional activity

Data Sheet

Confirmation of company details issued by the Trade Register Office from the territorial area where the economic operator has its registered offices, in legible copy, marked by „true copy”. The object of the contract should have a correspondence in the NACE code in the confirmation of company details issued by the Trade Register Office.

If the winning bidder has submitted the confirmation of company details in legible copy, it should submit this document in original copy or in legalized copy before sending the notice on the result of the contract award result.

In order to prove its capacity of exercising the professional activity, the economic operator shall present relevant documents, proving its registration as legal entity. Documents shall be submitted in Romanian or English.

III.2.2) Economic and financial strength

Minimum necessary information and/or level(s) for assessing the observance of mentioned requirements	Method of achievement
a) Accounting balance sheet on 31.12.2013 or as case, the balance sheet on 31.06.2013	The balance sheet shall be endorsed and registered with the competent organs
b) Trial balance on 30.06.2014	The balance shall be signed and stamped by authorized persons

III.2.3) Technical and/or professional capacity

Minimum necessary information and/or level(s) for assessing the observance of mentioned requirements	Method of achievement
Statement with the list of main product deliveries over the last 3 years The bidder must prove that it has delivered similar products to this purchase in a total amount of at least 35650 EUR. For equivalence, the average yearly euro/other currency rate shall be considered, as notified by the NBR for each particular year. The list shall include values, delivery periods, beneficiaries.	For each of the deliveries in the List, the following shall be appended: - copies certified as „true copies” from the final receipt protocols/ certificates, signed and stamped by the final beneficiary or any other documents proving completion of the request. For equivalence, the average yearly euro/other currency rate shall be considered, as notified by the NBR for each particular year. Documents shall be submitted in Romanian or English.

III.2.3.b) Quality assurance and environmental protection standards

III.2.4) Reserved contracts

No

III.3) SPECIFIC CONDITIONS FOR SERVICE AGREEMENTS

III.3.1) The respective provision of services is reserved for a certain profession

No

III.3.2) Legal entities must indicate the name and professional qualifications of the personnel members who are responsible for the provision of said services

No

SECTION IV: PROCEDURE

IV.1) PROCEDURE

IV.1.1) Type and form of procedure

IV.1.1.a) Form of award procedure

Offline

IV.1.1.b) Type of procedure

Call for tender

IV.2) AWARD CRITERIA

IV.2.1) Award criteria

Lowest price

IV.2.2) An electronic auction shall be carried out

No

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) Reference number awarded to the file by the contracting authority

IV.3.6) Language or languages for drawing up the bid/application/project or request to participate

Romanian

English

Data Sheet

IV.3.7) Minimum period over which the bidder must maintain its offer (from the closing date for receiving tenders)

30 days

IV.4) PRESENTATION OF THE OFFER

IV.4.1) Means of presenting the technical proposal

The technical proposal shall be created in such a way as to observe the specifications provisioned in the Tender Book.

The technical proposal is created in such a way so that the assessment process and the information contained therein should allow the easy identification of the adequacy to the technical specifications in the tender book.

The technical proposal must prove the bidder's undertaking of supplying the products and of performing the due services as per all the specifications contained in the tender book.

If the offer does not observe all the requirements provisioned in the tender documents, the assessment commission holds the right to reject it.

IV.4.2) Means of presenting the financial proposal

The financial proposal is created according to the bidding application.

The financial proposal shall be presented in EURO.

The bidder shall issue the financial proposal in such a way as to provide all the required information regarding the price, as well as other financial and commercial conditions related to the object of the public procurement contract that it deems noteworthy. The financial proposal shall be made according to the model in the tender book. The bidding price is firm and is expressed in Euro, excluding VAT.

The bidder holds the obligation to specify the conditions where the VAT is deductible for the beneficiary.

The bidder shall include, in the financial proposal, all the costs related to the production, transport, start-up of the equipment and personnel training, as case, as per the requirements imposed through the Tender Book.

If the offer does not observe the requirements provisioned in the tender documents, the assessment commission holds the right to reject it.

The following forms shall be filled in:

Form no.3 – Bidding Application

- Appendix no.1 – Summary or product prices
- Appendix no.2 – Delivery schedule
- Appendix no.3 – Performance schedule

IV.4.3) Presentation of the offer

The economic operator holds the obligation to issue the offer according to the provisions herein. The economic operator shall bear all the costs related to the creation and presentation of its offer, as well as of the supporting documents, and the contracting authority holds no responsibility or accountability for such costs. The offer issued by the economic operator should include: technical proposal and financial proposal.

The qualification documents, technical proposal and financial proposal shall be submitted in three separate envelopes, marked accordingly.

The offer shall be drafted in Romanian or in English. Each page of the offer shall be numbered by hand, signed and stamped by the bidder's legal representative.

The offer shall be accompanied by an expression of interest.

The offer must be accompanied by the written power of attorney by which the offer signatory is authorised to engage the economic operator in the public procurement contract award procedure.

The economic operator must seal the original copy and a set of copies in separate envelopes, marking the envelopes accordingly by „ORIGINAL” and „COPY”, respectively. The envelopes shall be inserted in an exterior, opaque envelope, adequately sealed.

Interior envelopes must be marked by the name and address of the economic operator, to allow the return of the qualification documents, unopened, if the expression of interest is deemed tardy.

The exterior envelope should be marked with the address of the contracting authority and the inscription: „NOT TO BE OPENED BEFORE: DATE TIME ”.

If the exterior envelope is not marked according to the previous paragraph, the contracting authority does not take any responsibility for document misplacement.

Subsequent completions to the qualification documents requested by the contracting authority, which were not submitted by the bidders by the closing date and time for submission of tenders, are not allowed.

The following forms shall be filled in: no.1, no.2 and no.5 shall be presented outside the envelope/package containing the offer.

SECTION VI: ADDITIONAL INFORMATION

Data Sheet

VI.1) THE CONTRACT IS PERIODIC

No

Estimated period of publishing future calls:

VI.2) THE CONTRACT/COMPETITION IS PART OF A PROJECT/PROGRAM FINANCED FROM COMMUNITY FUNDS/ OPERATIONAL PROGRAM/ NATIONAL RURAL DEVELOPMENT PROGRAM

Yes

Reference(s) to project(s) or program(s): 2007-2013 Romania-Bulgaria Cross-Border Cooperation Programme – HERAS project - MIS-ETC Code:578

Type of financing: Program/ Project

Program/ Project: Territorial Cross-Border Cooperation

VI.3) OTHER INFORMATION

Several economic operators have the right to associate in order to submit a joint offer, without any obligation of formally legalising their association.

The bid group agreement shall mention that all the associates undertake collective and joint responsibility for the performance of the contract, that the leader of the group is empowered to receive instructions on behalf of all the associates and is responsible on his its own behalf an don behalf of the group for the performance of the contract.

The bid group agreement shall also stipulate that all the associates in the group hold the obligation to remain in the group throughout the contract.

If the joint bid shall be declared a winner, the association shall be legalised and will be presented to the contracting authority prior to contract-signing date.

If the offer is submitted by an association, each bidder (including the leader) shall present form no.4 "General Information" and Form no.7 "Declaration regarding the capacity of participant in the procedure".

The bidder's economic and financial standing can be backed, for a contract performance, by another person. If the bidder makes proof of its economic and financial standing also invoking the backing of another person, it holds the obligation to prove the backing by presenting a firm commitment from the respective person, attesting to the fact that it shall make available the respective financial resources for the bidder.

If a group of economic operators submits a joint bid, the economic and financial standing is proved by considering the resources of all the group members.

If there are offers qualifying for the firsts place with equal prices, their further selection shall be made by the contracting authority's request for re-bidding in closed envelopes.

VI.4) LEGAL REMEDIES

VI.4.1) Competent body for legal remedies

The National Council for Solving Complaints

Postal address: 6, Stavropoleos St., Sector 3, Bucharest, Locality: Bucharest, postal code: 030084, Romania, Phone no. +40 213104641, Email: office@cncsc.ro, Fax: +40 213104642 / +40 218900745, web site (URL): <http://www.cncsc.ro>

Competent organism for mediation procedures

VI.4.2) Using legal remedies

Notes on the term (terms) of using legal remedies

VI.4.3) The Department providing information on the use of legal remedies

Legal Department

Postal address: 23-25, Dimitrie Onciul St., sector 2, Locality: Bucharest, postal code: 024053, Romania, Phone no. +40 212522594, Fax: +40 212522594